

DPD REQUEST FORM (Demonstration, Promotion, and Dissemination Activities)

Note: All fields must be filled out in English.

Membership category:

- Integrated Researcher (max. annual support: 1250 €)
- PhD student enrolled in the second phase (max. annual support: 500 €)
- PhD student enrolled in the first phase (max. annual support: 250 €)
- Collaborator (max. annual support: 250 €)

Have you applied for CEDIS financial support or cost allowances this year? Yes No

If yes, please indicate the amount requested/ received:

I. Personal details:

Last name:

First name:

Home University:

CEDIS Knowledge Centre or Project:

E-mail:

Phone number:

II. Type of support requested:

- Travel
- Accommodation
- Registration fees
- Cost allowances (*per diem*)

III. Purpose of the DPD activity (Please use a separate sheet if the space provided is not sufficient.

Please attach any supporting documents, such as invitations, confirmation of paper acceptance, supervisor proposals, etc.)

IV. Travel details (if you are applying for funding for travel and/or accommodation expenses. **Please note that travel and accommodation reservations must be made by the NOVA School of Law. CEDIS does not refund expenses made directly by researchers.**)

1. Name of passenger:

2. Means of transportation:

3. Departure from (city):

Date of departure:

Preferred schedule of departure:

Preferred airport:

4. Return to (city):

Date of arrival:

Preferred airport:

5. Type of luggage required: Hand luggage only Hand and hold luggage

6. Where will the DPD activity take place, and what are its start and end dates?

7. Estimated amount required:

V. Cost allowances (*per diem*)

Indicate the estimated total amount for cost allowances or mileage Reference values for 2024: Cost allowances (index > 405 / TRU 18) within national territory: 100% - €62/day | 75% - €47/day | 50% - €31/day | 25% - €15/day. Abroad: 100% - €148/day | 70% - €104/day. Private car transportation allowance (when previously authorized): €0.40/km

VI. Other means of funding

Please list any additional or alternative means of funding for this DPD activity, such as doctoral or postdoctoral scholarships, research project funding, or others.

VII. Date and signature of the Applicant:

I agree with the terms of CEDIS Regulations regarding the allocation of funds to support its members' DPD activities.

VIII. Opinion of the Knowledge Centre coordinator, Project PI, or applicant's research supervisor (where applicable):

IX. Date and signature of Knowledge Centre coordinator, Project PI, or applicant's research supervisor:

*** Mandatory attachments:**

Applicant's ID document for booking purposes

Event programme (where applicable)