

## DPD REQUEST FORM

## (Demonstration, Promotion, and Dissemination Activities)

Note: All fields must be filled out in English.

**Membership category:**

 Integrated Researcher (max. annual support: 1250 €)

 PhD student enrolled in the second phase (max. annual support: 500 €)

 PhD student enrolled in the first phase (max. annual support: 250 €)

 Collaborator (max. annual support: 250 €)

**Have you applied for CEDIS financial support or cost allowances this year?**  Yes  No

# If yes, please indicate the amount requested/ received:

# Personal details:

Last name: First name:

Home University: CEDIS Knowledge Centre or Project:

E-mail: Phone number:

# Type of support requested:

 Travel  Accommodation  Event  Cost allowances (*per diem*)

1. **Purpose of the DPD activity** (**Please use a separate sheet if the space provided is not sufficient. Please attach any supporting documents, such as invitations, confirmation of paper acceptance, supervisor proposals, etc.)**
2. **Travel details** (if you are applying for funding for travel and/or accommodation expenses. **Please note that travel and accommodation reservations must be made by the NOVA School of Law. CEDIS does not refund expenses made directly by researchers.**)
	1. Name of passenger:
	2. Means of transportation:
	3. Departure from (city): Date of departure:

Preferred schedule of departure:

Preferred airport:

* 1. Return to (city): Date of arrival:

Preferred airport:

* 1. Type of luggage required:  Hand luggage only  Hand and hold luggage
	2. Where will the DPD activity take place, and what are its start and end dates?
	3. Estimated amount required:
1. **Cost allowances (*per diem*)**

Indicate the estimated total amount for cost allowances or mileage Reference values for 2024: Cost allowances (index > 405 / TRU 18) within national territory: 100% - €62/day | 75% - €47/day | 50% - €31/day | 25% - €15/day. Abroad: 100% - €148/day | 70% - €104/day. Private car transportation allowance (when previously authorized): €0.40/km

1. **Other means of funding**

Please list any additional or alternative means of funding for this DPD activity, such as doctoral or postdoctoral scholarships, research project funding, or others.

# Date and signature of the Applicant:

 I agree with the terms of CEDIS Regulations regarding the allocation of funds to support its members' DPD activities.

# Opinion of the Knowledge Centre coordinator, Project PI, or applicant's research supervisor (where applicable):

1. **Date and signature of Knowledge Centre coordinator, Project PI, or applicant's research supervisor:**

## \* Mandatory attachments:

Applicant's ID document for booking purposes Event programme (where applicable)